

Reporting and referrals process

Games and competition organisers need a system to respond effectively to safeguarding concerns. This can be one of the most challenging parts of major sporting event safeguarding – you may have a report about a victim from one country, an alleged abuser from a second country, all taking place in a third country. Or you may be made aware of an athlete experiencing abuse back in their home country, not directly connected to the sporting event.

You need to do the work ahead of time to ensure cases don't get passed from team to team and that a clear system exists for dealing with concerns. This work will need to start well in advance (during the event's planning stage) to ensure discussions are held with the respective teams, organising committee, regional sporting bodies and other sporting stakeholders involved in the event.

In addition to this, before the major sporting event the safeguarding manager should engage with local organisations to assess national resources, as well as research how to refer serious concerns to local organisations (such as gender-based service providers, child protection services or government agencies, if needed). This formal process is called a referral – when concerns about the abuse, neglect, or risk of harm to a child or vulnerable adult are shared to the relevant authorities. In deciding whether to refer an allegation or concern to the authorities, the primary consideration should be the safety of all concerned.



Some countries have mandatory reporting; hence it is important to be familiar with the local laws and context.

A useful tool for key stakeholders at a major sporting event is a simple flowchart to follow when they became aware of incidents or when disclosures are made to them.



Safeguarding focal points from Team Up programs and National Olympic Committees, including gender-based violence service providers at the Regional Safeguarding Workshop

The following are examples of flowcharts used at the Palau 2025 Pacific Mini Games:


Channels for Reporting Safeguarding Concerns or Complaints at the Palau 2025 Pacific Mini Games

Any suspected criminal activity or where someone is in danger report directly to the Police/Poly Clinic/Emergency Department and then report to the Safeguarding Manager for action related to the games.

A. Face to Face Reporting

Via Safe Games Team, Safeguarding Manager or the Country Team Safeguarding Officer

B. Local Mobile Phone or SMS

779 7271


C. Email

safegamespmg@gmail.com


D. QR code

this can also be used to report anonymously either in English or French

English



French



Response Process

All of the actions and referrals will be guided by a 'do no harm' and 'survivor' centered' approach whilst maintaining confidentiality as and where needed. Oversight provided to National Olympic Committee(NOC)/Pacific Games Association (PGA) to ensure the matter gets attended to within a reasonable period.

REPORT RECEIVED

Was it an issue covered by the PGC Safeguarding Policy and the Code of Conduct? Was the incident committed by a person covered by the Palau 2025 Pacific Mini Games? Did the incident occur during the Palau Mini Games?



The case management team will investigate the matter in align with safeguarding best practices and procedural fairness. The best interest of the survivor and confidentiality will be incorporated as part of the process.

The safeguarding manager should determine the initial response to poor practices and safeguarding concerns and then triage the matter accordingly. All safeguarding reports should be treated in line with an agreed process.

The reporting should be centralised to ensure consistency, quality control and regular risk assessments, as well as to reduce the chances of actions being missed, duplicated or confused between stakeholders. This means the reporting/reports should be shared with the safeguarding manager.

In some instances, the team safeguarding focal point will deal with the safeguarding concerns or incidents, whether in person or remotely. However, clear briefings and communication should be enacted in advance to ensure the reports are also shared with the event safeguarding manager for an overview of safeguarding concerns at the event.

The ways in which people can share concerns or make reports should be shared widely before and during the event. People involved in ethics, integrity, discipline, recruitment and anti-doping will need support to help them recognise poor practices and incidents that may have wider safeguarding implications. Strong links should be established with human resources staff and governance administrators to ensure they work together with safeguarding reporting and case management processes.

Confidentiality, data protection and sharing of safeguarding information must be appropriately managed by the safeguarding manager.

Some key points to take into consideration for initial reporting and referrals:

1. The initial response should be about providing the potential victim(s) with the care and support they need.
2. An initial assessment of the seriousness of the reported concern must be made. Someone neutral and not connected with the case should act as an interpreter (including a sign-language interpreter for people who are Deaf). You may also need to contact the consular office of the person's country of origin.
3. In collaboration with the organising committee or relevant sporting body, a decision must be made about whether an alleged perpetrator should be removed from the competition immediately, or if other measures could reduce the risk (such as restricting accreditation or assigning a 'buddy supervisor').

Ultimately, the most important thing is to set all your systems up well in advance so that everyone knows what to do once the sporting event is underway.

Here are some samples of safeguarding information posters:



 **PACIFIC MINI GAMES 2025 PALAU**
Empowering Unity

 **PACIFIC GAMES**

 **Australian Aid**

 **TU TEAM UP**

SAFE GAMES TEAM

DON'T FEEL SAFE? SPEAK UP

Report using one of the following:

 **7797271**

 **safegamespmg@gmail.com**

 **In person:**

Speak to a staff member or volunteer who can help connect you with a Safeguarding Officer or look for someone wearing a "Safe Games Team" t-shirt and speak to them directly

Scan this QR code to submit a safeguarding reporting form



EMERGENCY?

IF YOU ARE IN IMMEDIATE DANGER, CALL 911

The Palau 2025 Pacific Mini Games promotes and supports a games environment free from abuse, harassment and exploitation. This includes all athletes, officials, staff, volunteers and spectators.

If you are concerned about your safety or wellbeing or the safety and wellbeing of another person, speak up!



ÉQUIPE DES JEUX SÉCURISÉS

VOUS NE VOUS SENTEZ PAS EN SÉCURITÉ ? PARLEZ-EN

Signalez en utilisant l'un des moyens suivants :

 7797271

 safegamespmg@gmail.com

 En personne:

Parlez à un membre du personnel ou à un bénévole qui peut vous mettre en contact avec un agent de protection, ou cherchez quelqu'un portant un t-shirt "Safe Games Team" et parlez-lui directement

Scannez ce code
pour soumettre
un formulaire de
protection



URGENCE ?
SI VOUS ÊTES EN
DANGER
IMMÉDIAT,
APPELEZ LE 911

Les Mini-Jeux du Pacifique 2025 de Palau promeuvent et soutiennent un environnement de jeux exempt d'abus, de harcèlement et d'exploitation. Cela inclut les athlètes, les officiels, le personnel, les bénévoles et les spectateurs.

Si vous êtes préoccupé par votre sécurité ou votre bien-être ou la sécurité et le bien-être d'une autre personne, parlez-en!



DURING THIS TOURNAMENT WE WANT EVERYONE TO FEEL



SAFE



RESPECTED



COMFORTABLE

FOR ANY CONCERNS OR COMPLAINTS

REACH OUT ON:

WhatsApp +679 9736570 | Mobile +677 7390097

email safeguarding@oceaniarugby.com

OR Reach out to someone with a Safeguarding uniform





SOLOMON ISLANDS BASKETBALL FEDERATION



Guarding Our Hoops

Important information for your safety and well-being

Stay Safe

Reporting concerns can help protect those in need and ensure a safe environment for everyone involved.

Know the Signs

Recognizing signs of abuse or neglect is crucial for timely intervention and proper support for affected individuals.

Get Help

Resources are available to assist you in making informed decisions and providing necessary support when needed.



Scan to QR Code to report a concern.



Solomon Islands Basketball supports a games environment free from abuse, harassment and exploitation. This includes all athletes, officials, staff, volunteers and spectators.

If you are concerned about about your safety or wellbeing or the safety and wellbeing of another person, speak up

**WE ARE
AGAINST ABUSE.**

FIFA®
GUARDIANS

SPEAK UP!



FIFA believes that safeguarding is everyone's responsibility and is committed to protecting the rights and wellbeing of every person involved in the competition.

When it comes to harassment, abuse, neglect or exploitation lack of action is not an option. If you are concerned about your safety or wellbeing, or the safety and wellbeing of another person, speak up.

You can report using one of the following options or the QR code.

#TEMSAFESPORT

**REPORT TO FIFA 24/7
STRICTLY CONFIDENTIAL**

PHONE/TEXT (WHATSAPP)

NZL +64 (0) 21 769 814

AUS +61 (0) 414 935 774

EMAIL safe@fwwc2023.org

IN PERSON

Tell any competition staff you want to report a safeguarding concern.

[COMPETITIONSsafeguarding.fifa.com](https://www.competitionsafeguarding.fifa.com)

